



# DELLS-DELTON EMS EMPLOYMENT INFORMATION

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## Full-time and Part-time Paramedics

The Dells-Delton Emergency Medical Service Commission is currently accepting applications for full time and part time Paramedic/EMT openings. Dells-Delton EMS is a Paramedic System that operates three ambulances. The eligibility list will be for full time and part time positions currently available. Part time hours vary according to the needs of the service.

*Note: Dells-Delton EMS considers applications for employment without regard to race, color, national origin, ancestry, religion, sex, age, disability, political belief, military service or any other protected class. Dells-Delton EMS is a drug & alcohol free workplace.*

### **Minimum Requirements:**

- U.S. Citizen
- A minimum age of at least 18 at the time of appointment
- Education – Applicants must meet the following requirements and have supporting documents:
  1. Valid Wisconsin EMS License
  2. Current CPR for the Healthcare Provider
  3. Valid Driver's license

A 3-year union contract was adopted and will be in place January 1<sup>st</sup>, 2021 through December 31<sup>st</sup> 2023. Annual Salary will start at \$64,995 – \$73,382 Not included in the salary range are many overtime opportunities, based on the minimum staffing requirements. Paramedics are represented by their local IAFF union.

### **Full Time Benefits Package:**

- Health and Dental Insurance : State Health Insurance Plan / local
- Vacation: Based on accrual rate 72 hours through 240 hours.
- Sick time: Accrual of 12 hours a month for a total of 144 hours / year. Sick leave may be accumulated year to year, up to a maximum of 1,440 hours.
- Life insurance: State Plan
- Wisconsin State Retirement / Protected
- Deferred Compensation
- Income Continuation

### **Paramedic Hiring Process:**

#### **I. Written Application and Required Documents**

All application materials must be received in their entirety in order for the application to be accepted. Failure to have all of the required documentation turned in will result in your application being denied. Applications can be obtained on our website at; [www.dells-deltonems.org](http://www.dells-deltonems.org). Mail all application packets to: Dells-Delton EMS, PO Box 716, Lake Delton, WI 53940.

## **Required Documents:**

1. Dells-Delton EMS Application.
2. Copy of National Registry card and State of Wisconsin EMS license at your current level.
3. Copy of current CPR card and ACLS cards (if applicable).
4. Copy of a valid Wisconsin driver's license.
5. Any pertinent materials which you may wish to include such as a resume.

## **II. Review of application and documents**

All applications and supporting documents will be thoroughly reviewed. If it has been determined that you have met all requirements you will be contacted to take our written and practical exams. **All required documentation must be complete and included with your application** or you will not be considered for employment.

## **III. Assessment Center**

An assessment center consisting of a written and practical test along with an interview with the deputy chiefs will determine if applicants move forward in the hiring process.

You **must** bring a current state photo ID with you to the assessment center. If you do not have proper ID you will not be able to take the exams or interview.

All applicants must successfully complete the practical and written exams to move forward in the application process.

The written exam will be composed of questions covering reading comprehension, problem solving, math, reasoning, and EMS life support. All applicants must have a successful pass score on the test to proceed in the application process.

During the interview, applicants will be asked a series of questions to determine their capabilities and skills and to ensure they meet the high standards of our organization. All applicants will be asked the same questions. The panel reserves the right to ask follow-up questions as they deem necessary. Interviews will

## **IV. Background Investigations**

After the scoring of the assessment center, eligible candidates will be vetted by a thorough background investigation.

## **V. Eligibility List**

Candidates who successfully complete the background investigation will be placed on an eligibility list based on their combined score from the practical, written examinations and oral interviews. Current and/or future vacancies will be filled using this eligibility list for either one year or until the list is exhausted.

## **VI. Pre-Employment Interview**

As vacancies occur, you will be notified if you are eligible for an interview with the Director of EMS and the Director of Public Safety. At that time, you may be offered a position with Dells-Delton EMS contingent on your completion and passing of our physical ability test and psych eval.

## **VII. Offer of Employment**

Upon successful completion of all other pre-employment processes, the applicant may be offered a full-time or part-time position based on the needs of the department at the time.